

**Lincoln Law School of San Jose
One North First Street
San Jose, CA 95113**

Request Form for Copies or to View *Personal* Blue Book(s)

Today's Date: _____

Blue Book Exam Number: _____

Student Name: _____

Phone Number: _____

REQUEST FOR COPIES OF *Personal* EXAM(S)

(Copy Fee \$.10/per page)

<u>Course</u>	<u>Exam Date</u>

REQUEST TO VIEW EXAM BLUE BOOK(S)

<u>Course</u>	<u>Instructor's Name</u>	<u>Exam Date</u>	<u>Requested Review Date</u>	<u>Requested Review Time</u>	<u>Blue Book Returned</u> <small>(Staff Initial)</small>

Instructor's Name: _____

(For Instructor Requests Only)

Best efforts will be made to process requests within two (2) business days. Bluebooks will be made available for viewing Monday–Thursday from 5:30 PM–9:00 PM and Saturday from 11:00 AM–4:00 PM. You will be notified when the date and time is confirmed.

Requests will not be processed the week prior to exams.

Notice to Students:

Bluebooks may not be removed from the Front Desk area and must be viewed under the supervision of a Staff member. After viewing the bluebook, you **must** return the bluebook to the School. If you would like to purchase a copy of the bluebook, please fill out the Copy Request form.

Admin: _____
Assoc. Dean: _____