

The Law Offices of MacKenzie & Associates , a well-established Family Law firm, is seeking an Associate Attorney. The ideal candidate will have 2 years of experience in Family Law. This position requires the following MINIMUM qualifications: * Minimum 2 years' experience practicing family law;

Excellent verbal and written communication skills; * The ability to multitask effectively; and * A positive attitude, professionalism and the ability to be a team player. This position will have the following duties: * Drafting and responding to correspondence; * Preparation of pleadings; * Propounding and responding to disclosure and discovery requests; * Telephone and in-person contact with clients, opposing counsel and the Courts; * Court appearances; and * Assisting the supervising attorneys in all phases of practice work.

To apply please submit the following: Cover letter; * A current copy of your resume; * Your past salary history and salary requirement; * Two references; and * Writing sample (preferably a court-submitted document). Any submission which does not include the above will not be considered.

COMPENSATION/DETAILS: This will initially be a probationary contract position for 120 days.

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